



# Whitstable Choral Society

## Safeguarding Policy

### Statement of Safeguarding Principles

Every person has a value and dignity; they must be protected from harm.

#### Principles

We are committed to:

- the care and nurture of all members of the Whitstable Choral Society (hereinafter referred to as “The Society”).
- the safeguarding and protection of all vulnerable persons.
- the establishing of a safe and caring Society.

Members of The Society will respond without delay to every safeguarding concern. Concerns should be reported to the current Safeguarding Officer. The Society will work in partnership with the police and local authority in any investigation. We will seek to challenge any abuse of power, especially by anyone in a position of trust. In all these principles, we will follow legislation, guidance and recognised good practice.

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The Society recognises that it has a particular duty of care for all who are vulnerable, whether as a result of age, disabilities or reduction in capacities or by their situation. It is recognised that this increased vulnerability may be temporary or permanent and may be visible or invisible, but that it does not diminish our responsibilities.

The Society recognises the serious issue of the abuse of children and vulnerable adults and that this may take the form of physical, emotional, sexual, financial, spiritual, discriminatory, domestic or institutional abuse or neglect, abuse using social media, child sexual exploitation or human trafficking (slavery). It acknowledges the effects these may have on people and their development. It accepts its responsibility for ensuring that all people are safe in its care and that their dignity and right to be heard is maintained. It accepts its responsibility to support, listen to and work for healing with survivors, offenders, communities, and those who care about them. It takes seriously the issues of promotion of welfare.

The Society commits itself to **RESPOND** without delay to any allegation or cause for concern that a child or vulnerable adult may have been harmed or may suffer harm, whether in The Society or in another context. It commits itself to challenge the abuse of power of anyone in a position of trust.

The Society commits itself to ensuring the **IMPLEMENTATION** of its Safeguarding Policy, government legislation and guidance and safe practice.

The Society commits itself to the **PROVISION** of support and advice to members to ensure they are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

## **Purpose**

The purpose of the Safeguarding Policy is to check that procedures are in place and provide clarity about the roles and responsibilities of those trusted with promoting The Society as a safe space for all its users.

## **Trustees**

It is the responsibility of the Trustees to appoint a Safeguarding Officer. The Safeguarding Officer should be a member of The Society, or someone appointed by the Trustees to fulfil that role. They must have the right to attend every Trustee meeting to report on the implementation of the Safeguarding Policy.

## **Reporting process.**

If a person wishes to report a safeguarding issue, they should contact the Society's Safeguarding Officer immediately without further investigation of the issue themselves. No-one should promise to maintain someone else's confidence if they hear of anything which is illegal or may cause harm to any person.

The Safeguarding Officer may be contacted at: - **[safeguarding@whitstablechoral.org](mailto:safeguarding@whitstablechoral.org)**

If the Safeguarding Officer is unavailable the Chair of the Society should be contacted at:-

**07840 206454** or **[chairman@whitstablechoral.org](mailto:chairman@whitstablechoral.org)**

Any person also has the right to contact these authorities and helplines or any other that are deemed suitable: -

- NSPCC Helpline: 0800 800 500
- Kent Local Authority Child Protection Designated Officer (LADO): 03000 410888
- Kent Social Services: [social.services@kent.gov.uk](mailto:social.services@kent.gov.uk)
- Adult abuse in Kent: 03000 411111

## **The Society's Safeguarding Officer is to:**

- provide support and advice to the Trustees in fulfilling their roles with regard to safeguarding.
- ensure that a suitable, signed Safeguarding Policy is always available on the Society's web site, along with name of the current Safeguarding Officer, national helplines and other suitable information. This must be renewed annually.
- record all safeguarding issues that are reported to the Trustees.
- attend training and meetings relating to the role
- work in partnership with the Trustees to promote good safeguarding practice.
- check that safeguarding is included as an agenda item at all meetings of Trustees.

## **Good Practice**

We believe good practice means that:

- All people are treated with respect and dignity.
- Those who act on behalf of The Society should not meet or work alone with a child or vulnerable adult where the activity cannot be seen.
- Any child attending an event or rehearsal should remain under the care of their parent, guardian or other responsible person.

## **Review**

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Updated: February 2023

Next review due: February 2024

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This policy will be reviewed annually by The Society.

### Key concepts and definitions

**Child:** anyone who has not yet reached their eighteenth birthday. The fact that a child has reached 16 years of age, is living independently or is in further education, a member of the armed forces, in hospital or in custody in the secure estate, does not change his/her status or entitlement to services or protection.

**Vulnerable Adults:** any adult aged 18 or over who, due to disability, mental function, age or illness or traumatic circumstances, may not be able to take care or protect themselves.

**Safeguarding and protecting** children or vulnerable adults from maltreatment, preventing impairment of their health and ensuring safe and effective care.

**Adult/child protection** is a part of safeguarding and promoting welfare. This refers to the activity which is undertaken to protect children/specific adults who are suffering or are at risk of suffering significant harm, including neglect.

**Abuse and neglect** may occur in a family, in a community and in an institution. It may be perpetrated by a person or persons known to the child or vulnerable adult or by strangers, by an adult or by a child. It may be an infliction of harm or a failure to prevent harm.

### Possible Signs of Abuse of Vulnerable Adults

Abuse can occur in many forms, but it is important to consider any indication in context. For example, cuts and bruises may be the result of an accident, but repeated occurrences over several weeks especially in occurring in conjunction with any of the other abuses, may be an indication of abuse. Where there is any doubt, this should be discussed with the Safeguarding Officer. The following are symptoms which could be the result of abuse:

- Injuries such as bruises, cuts, or broken bones
- Malnourishment or weight loss
- Poor hygiene
- Symptoms of anxiety, depression, or confusion
- Unexplained transactions or loss of money
- Withdrawal from family members or friends

Dated February 2023

Signed Roger Fagg  
Chair of Trustees